

## Change Order

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Construction Company: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Owner: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_ Contractor: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Project name: \_\_\_\_\_  
Change Order Number: \_\_\_\_\_ Original contract date: \_\_\_\_\_

You are directed to make the following changes in this contract:

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The original contract sum was: \$ \_\_\_\_\_  
Net amount of previous change orders: \$ \_\_\_\_\_  
Total original contract amount plus or minus net change orders: \$ \_\_\_\_\_  
Total amount of this change order: \$ \_\_\_\_\_  
The new contract amount including this change order will be: \$ \_\_\_\_\_  
The contract time will be changed by the following number of days: (       ) Days  
The date of completion as of the date of this change order is: \_\_\_\_\_

Contractor: \_\_\_\_\_ Owner: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_  
  
Signature: \_\_\_\_\_ Signature: \_\_\_\_\_